

SILC Finance Meeting
January 16, 2024
Draft of Minutes

In Attendance: Sandra Farina (SILC Chair), Kathryn Burritt (SILC ED), Despina Wilson (former SILC Treasurer), Todd Chappelle (DVR Fiscal staff) and Debbie Bain (former SILC ED).

Roll Call

- Kathryn Burritt was introduced as the SILC's Executive Director.
- Thanks were extended to Despina Wilson for her many years of service as the SILC Treasurer.

Notice of Award

- The second Notice of Award was received from ACL. Again, the full amount of the FY 2024 award was not disclosed. To date, the SILC has received \$119,862.

Expenditure Report for the Period Ending 12/31/23

- The Committee reviewed the report provided by Todd. Debbie asked about the early bird registrations that were purchased for SILC Congress. Todd will research the status of payment and report back. It was also noted that one of the two registrations was cancelled, and a refund was issued by NASILC. The refund will be noted on the January report.

The FY 2024 Budget

- The amount cited for the budget is a projection based on last year's federal award including 10% state match. All funds were allocated. The budget will be presented to the full Council for their review; endorsement will occur at the special meeting scheduled for January 22nd.

Plan for FY 2023 Carry Over

- An outline of expenses to be charged to FY 2023 was presented; it was accepted by the committee. This document will also be presented to the full Council for their review and endorsement at their next meeting scheduled for January 22nd.

Beginning with the January Expenditure Report, the layout will reflect both 2023 and 2024.

Pending Contracts

- Discussion ensued on the ILS Home Modification Contract which is under development with the CILs.

Action Regarding Book Talk Program

- This contract, \$3,000 awarded to NFB, is experiencing challenges in securing participants. The Committee reviewed options. Kathryn and Debbie will meet with the representative from NFB this week to discuss these options and secure a plan of action.

Next Meeting Date – February 20th at 10:00am