

Statewide Independent Living Council
Finance Committee Minutes for Meeting Held on November 21, 2023

In attendance: Despina Wilson (Treasurer), Todd Chappelle (DVR Fiscal Representative), Sandra Farina (Chairperson of the SILC) and Debbie Bain (SILC Executive Director)

Review of Fiscal Report for the Period Ending October 31, 2023

- The draft report offered by Todd Chappelle ending October 31st was reviewed and approved with minor adjustments.
- Debbie offered a summary of expenses/invoices that were submitted and authorized but not yet cleared.
- Debbie outlined anticipated expenses that would be addressed over the next few months that would be charged to FY 2023.

FY 2024 Budget Draft

- Federal Funding continues to be delayed. We have yet received the NOA from ACL citing the SILC's full award for FY 2024. We did receive an installment – framed as 'initial funding award' from ACL in the amount of \$45,631 dated October 30th. This funding and what is being carried over from FY 2023 will allow the SILC to function for the next few months without concern. Government is in a state of continuing resolution thru February 1st.
- Although a DRAFT of the FY 2024 Budget has been developed and shared with the Council at their October meeting for discussion purposes only, it cannot be finalized until we are notified as to our funding. However, it was agreed, based on Todd's assurance that ACL has never in all his years of employment lowered the amount, present the budget to the SILC at their December meeting and request their approval. Despina shared, and Todd concurred, that the budget is a road map, it in no way is written in stone; instead, it will change as the year progresses.

Contract Renewals

- Discussed contract renewals for ILS Home Modification and establishing a new contract with DVI. Funds for these initiatives may be delayed due to our not receiving part B funds from ACL for FY 2024.
- Funding for ILS Home Modification and DVI are included in the Interim SPIL and will be awarded accordingly. Interim SPIL runs October 1, 2023 through September 30, 2024.
- Discussed new contracts – NFB (Book Talk) for \$3,000, DSA (Innovator Curriculum) \$3,000, and the IVG with DLP/Law Project \$10,000 – all of which will have a start date in early 2024.

The SILC's Non-Discretionary Account

- Todd reported that the account has been set up with the initial funds earned by the ED through the Barrier Removal Project offered by Centene Health in collaboration with NCIL (\$1,567.50).
- At Despina's request, the name of the account will be changed to SILC Resource Development (non-discretionary income) and be shown as income earned in 2023 on all fiscal reports moving forward.

Discussion on Public Workforce Initiative

- Debbie updated the committee on the status of this initiative. Funds were received by the DSE from ACL through the American Rescue Plan. \$120,000 to be spent by September 30, 2024. The DSE opted to pass these funds to the SILC. Debbie is in consultation with the Delaware Healthcare Association who is interested in submitting a proposal to partner with the SILC in creating a systemic approach impacting long term care.
- Todd and Debbie recalled there was an issue with OMB as the original request to the state did not contain specific use of the funds. This will be remedied once the scope of work and a contract is in place.
- Despina requested that once the funds were officially in place that they be also cited on all fiscal reports.

Next Meeting of the Finance Committee is scheduled for JANUARY 16, 2024 at 10:00am.